

### **CHECK LIST AND LIST OF ENCLOSURES**

1. Make sure you have pasted the photo on the first page of the application.
2. Please sign on the Declaration page.

Please make sure that you are sending the following documents along with the hard copies of the application in **EIGHT SETS**. The enclosure number should be encircled on the top right corner of the hard copy. Any additional document apart from the ones given below (For example, Experience, Award Certificates, Publications etc. as per UGC API Score Sheet) should be added in the rows added at the bottom. If you have more than 30 documents, please create a new word document similar to this template and add as many rows as required.

<b>Enclosure No.</b>	<b>Document</b>	<b>Enclosed? (Y / N)</b>
01	Matriculation / Higher Secondary / SSLC / 10th Marks Card	
02	Bachelor's Degree Mark Sheet	
03	Bachelor's Degree Certificate	
04	Master's Degree Mark Sheet	
05	Master's Degree Certificate	
06	M.Phil Degree Mark Sheet (If applicable)	
07	M.Phil Degree Certificate (If applicable)	
08	Ph.D Degree Certificate	
09	Ph.D Course Completion Certificate as per UGC regulations (applicable for candidates completed Ph.D before 11 July 2009)	
10	SC / ST / PD / OBC Certificate as per GoK format (If Applicable)	
11	NET-JRF (If applicable)	
12	NET (If applicable)	
13	SLET (If applicable)	
14	No Objection Certificate (If applicable)	
15	371 (j) Certificate	
16	Kannada Medium Certificate (If applicable)	
17	Physically disabled Certificate (If applicable)	
18	Ex-Serviceman Certificate (If applicable)	

19	Rural Certificate (If applicable)	
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