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APPOINTMENT LETTER

KGI/HR/APPT/2017/030

28th September, 2017

Mrs. Smitha BIJI
#402 B Block, Amigo Lakeview Apartment,
Thirumenahalli, Opp. Haj Bhawan, Hegde Nagar Post,
Bengaluru-560064

Dear,

Mrs. Smitha Biji

This is with reference to your confirmation from Part time to Full Time employment, we are pleased to offer you a Full time appointment as **Assistant Professor –BBA Department** with **KOSHYS INSTITUTE OF MANAGEMENT STUDIES(KIMS)**

Your employment will be governed by the terms of the employment Agreement, which you will be required to execute on the confirmation of your acceptance of this offer letter. Additionally you would be required to sign a Non-disclosure agreement also.

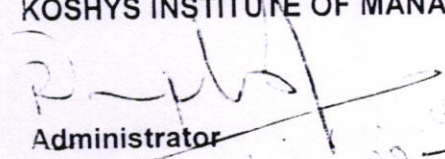
We are pleased to welcome you as a member of the **KOSHYS GROUP OF INSTITUTIONS** team and look forward to your participation in achieving the goal set for the Organization and a fruitful collaboration.

Please sign and return us the duplicate copy of this letter as a token of your acceptance of this offer letter.

You are requested to join duty from **6th of October, 2017.**

For and on behalf of

KOSHYS INSTITUTE OF MANAGEMENT STUDIES


Administrator


Mrs. Smitha Biji

